

# Virginia MCLE Board

## CERTIFICATION OF ATTENDANCE (FORM 2)

MCLE requirement pursuant to Paragraph 17, of Section IV, Part Six, Rules of the Supreme Court of Virginia  
and the MCLE Board Regulations.

### INSTRUCTIONS

**Certify Your Attendance Online at [www.vsb.org](http://www.vsb.org) see Member Login**

Complete this Certification. Retain for two years.

MCLE Compliance Deadline - October 31. MCLE Reporting Deadline - December 15.

A \$100 fee will be assessed for failure to comply with either deadline.

Member Name: \_\_\_\_\_ VSB Member Number: \_\_\_\_\_  
Address: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_  
\_\_\_\_\_  
E-mail Address: \_\_\_\_\_  
\_\_\_\_\_  
City State Zip

Course ID Number: NCC0777

Sponsor: VAELA

Course/Program Title: VAELA 2015 UnProgram

Live Interactive \* CLE Credits (Ethics Credits): 6.5 (1.0)

Date Completed: \_\_\_\_\_ Location: \_\_\_\_\_

#### By my signature below I certify

- \_\_\_\_ I attended a total of \_\_\_\_\_ (hrs/mins) of **approved CLE**, of which (\_\_\_\_) (hrs/mins) were in **approved Ethics**.  
Credit is awarded for actual time in attendance (0.5 hr. minimum) rounded to the nearest half hour. (Example: 1hr 15min = 1.5hr)  
\_\_\_\_ The sessions I am claiming had written instructional materials to cover the subject.  
\_\_\_\_ I participated in this program in a setting physically suitable to the course.  
\_\_\_\_ I was given the opportunity to participate in discussions with other attendees and/or the presenter.  
\_\_\_\_ I understand I may not receive credit for any course/segment which is not materially different in substance than a course/segment  
for which credit has been previously given during the same completion period or the completion period immediately prior.  
\_\_\_\_ I understand that a materially false statement shall be subject to appropriate disciplinary action.

\* NOTE: A maximum of 8.0 hours from pre-recorded courses may be applied to meet your yearly MCLE requirement. Minimum of 4.0  
hours from live interactive courses required.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

**Questions?** Contact the MCLE Department at (804) 775-0577 or E-mail questions to [mcle@vsb.org](mailto:mcle@vsb.org)

If not certified online, this form may be mailed

Virginia MCLE Board

Virginia State Bar

1111 East Main Street, Suite 700

Richmond, VA 23219-3565

Web site: [www.vsb.org](http://www.vsb.org)

[Office Use Only: Live]

# Virginia MCLE Board

## CERTIFICATION OF TEACHING (FORM 3)

MCLE requirement pursuant to Paragraph 17, of Section IV, Part Six, Rules of the Supreme Court of Virginia and the MCLE Board Regulations.

### INSTRUCTIONS

**E-mail this form to [mymcle@vsb.org](mailto:mymcle@vsb.org)**

Complete this Certification to Include Both Teaching and Attendance hours. Retain copy for two years.

MCLE Compliance Deadline - October 31. MCLE Reporting Deadline - December 15.

A \$100 fee will be assessed for failure to comply with either deadline.

**Member Name:** \_\_\_\_\_ **VSB Member Number:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **Daytime Phone:** \_\_\_\_\_  
\_\_\_\_\_  
**E-mail Address:** \_\_\_\_\_  
\_\_\_\_\_  
**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Course ID Number:** NCC0777

**Sponsor:** VAELA

**Course/Program Title:** VAELA 2015 UnProgram

**Live Interactive \*** **CLE Credits (Ethics Credits):** 6.5 (1.0)

**Date(s) of Teaching:** \_\_\_\_\_ **Location(s):** \_\_\_\_\_

ONLY SESSIONS WITH WRITTEN INSTRUCTIONAL MATERIALS ARE APPROVABLE FOR CREDIT

- My teaching segment was \_\_\_\_\_ (hrs/mins) of CLE, of which (\_\_\_\_\_) (hrs/mins) were in Ethics.
- In addition, I attended *other* segments totaling \_\_\_\_\_ (hrs/mins) of CLE, of which (\_\_\_\_\_) (hrs/mins) were in Ethics.
- I spent \_\_\_\_\_ hours preparing for teaching my segment of the course.
- No more than four (4) hours of preparation credit may be claimed per one hour of instructional time in your presentation, and no more than eight (8) hours total for any one course. Total credit is awarded for actual time spent teaching, attendance and preparation rounded to the nearest half hour. (Example: 1hr 15min = 1.5hr)
- A materially false statement shall be subject to appropriate disciplinary action.

\* NOTE: A maximum of 8.0 hours from pre-recorded courses may be applied to meet your yearly MCLE requirement. Minimum of 4.0 hours from live interactive courses required.

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature**

**Questions?** Contact the MCLE Department at (804) 775-0577 or E-mail questions to [mcle@vsb.org](mailto:mcle@vsb.org)

If not e-mailed, this form may be mailed to:

Virginia MCLE Board  
Virginia State Bar  
1111 East Main Street, Suite 700  
Richmond, VA 23219-3565  
Web site: [www.vsb.org](http://www.vsb.org)

[Office Use Only: Live]

SUPREME COURT OF VIRGINIA  
Office of the Executive Secretary  
100 North Ninth Street, Third Floor • Richmond, Virginia 23219  
PHONE: 804.786.6455 • FAX: 804.786.1301

**CERTIFICATION OF ATTENDANCE**  
**CONTINUING EDUCATION FOR GUARDIANS AD LITEM FOR INCAPACITATED PERSONS -- § 64.2-2003**

Attorney Name:

<hr/>	<hr/>	<hr/>
Last Name	First Name	Middle Name
VSB #: <hr/>		List <i>all</i> JUDICIAL DISTRICTS / CIRCUITS Where GAL Appointments Will Be Accepted
Office Phone: ( <hr/> ) <hr/>		<hr/>
E-mail Address: <hr/>		<hr/>

☐ Check this box if the Office of the Executive Secretary **has permission** to release your e-mail address only to organizations requesting such information for the purposes of advertising upcoming continuing legal education programs.

**CONTACT INFORMATION AS ALTERNATIVE TO VIRGINIA STATE BAR ADDRESS OF RECORD\***

*The guardian ad litem for incapacitated persons program receives electronically from the Virginia State Bar (VSB) your official address of record (i.e. name, address, phone number and e-mail address). This contact information is made available to Juvenile and Domestic Relations District Courts and the public, and is used by the Office of the Executive Secretary, Supreme Court of Virginia, to contact you regarding your qualification as a guardian ad litem. Complete this section **ONLY** if you want the Office of the Executive Secretary to use an alternate address, phone number, and/or e-mail address for the purposes noted above.*

Address: <hr/>	Office Phone:** ( <hr/> ) <hr/>
<hr/>	E-mail Address: <hr/>
<hr/>	<small>Note: E-mail address is <u>not</u> made available to the public.</small>

\*\* Please do not provide a cell phone unless you want to receive all phone calls related to GAL appointments at that number.

Sponsor: Virginia Academy of Elder Law Attorneys (VAELA)

Course Title: VAELA 8<sup>th</sup> Annual UnProgram - 2015

Approved GAL Credit Hours: 7.50 hours

The following sessions have been approved by the Office of the Executive Secretary, Supreme Court of Virginia, for continuing education credit for *qualified* guardians ad litem for incapacitated persons. Please indicate which sessions you attended.

**Friday, February 20, 2015**

11:00 – 12:30 pm  
\_\_\_\_\_ The Interface between Elder Law and Geriatric Medicine

**Saturday, February 21, 2015**

8:30 – 9:20 am  
\_\_\_\_\_ Medicaid Hardship Hearings

(over)

\* Providing this alternative contact information will not change your address with the VSB or the address any other department within the Office of the Executive Secretary has on file for you. This includes the Fiscal Services Department, which processes all payment vouchers.

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**Sponsor: Virginia Academy of Elder Law Attorneys (VAELA)**

**Course Title: VAELA 8<sup>th</sup> Annual UnProgram - 2015**

**Credit Hours: 7.50 hours**

**9:30 – 10:20 am**

- \_\_\_\_\_ Virginia Medicaid – A Basic Guide
- \_\_\_\_\_ Clients, Confidentiality, Conflicts and Competence: Navigating the High C's of Elder Law Ethics
- \_\_\_\_\_ How to Run a Successful Guardianship Practice

**11:00 – 11:50 am**

- \_\_\_\_\_ Guardianship Across Borders: Working with Uniform Act and Non-Uniform Act States
- \_\_\_\_\_ Social Security Disability Essentials for the Elder Law Attorney
- \_\_\_\_\_ Medicaid Planning – Practical Considerations and Regulatory Pitfalls

**1:30 – 2:20 pm**

- \_\_\_\_\_ Understanding Aid and Attendance: Conflicts between Planning for Veteran Disability Pension and Planning for Medicaid
- \_\_\_\_\_ Medicaid Planning – Practical Considerations and Regulatory Pitfalls
- \_\_\_\_\_ Intersection of Family Law and Elder Law

**2:30 – 3:20 pm**

- \_\_\_\_\_ Clients, Confidentiality, Conflicts and Competence: Navigating the High C's of Elder Law Ethics
- \_\_\_\_\_ Medicaid Hardship Hearings
- \_\_\_\_\_ How to Run a Successful Guardianship Practice

**3:40 – 4:30 pm**

- \_\_\_\_\_ Contested Guardianships
- \_\_\_\_\_ Guardianship Across Borders: Working with Uniform Act and Non-Uniform Act States

## CERTIFICATION

**Course Date: February 20-21, 2015**

- ☐ I attended the entire program.
- ☐ I attended a total of \_\_\_\_\_ (hrs./min.) of CLE credit hours or program hours.

NOTE: Credit is awarded for actual time in attendance rounded to the nearest half hour.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature